

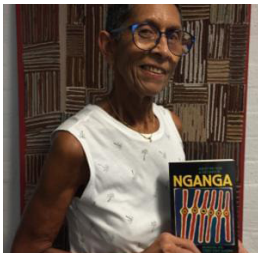


fkaCS Annual General Meeting

26 November 2019 | 5:00 - 6:30pm

The President and Members of the Board of Management of *fka* Children's Services Inc. request the pleasure of your company at the Association's 110th Annual General Meeting.

Guest Speaker: Fay Muir



In recognition of 2019 as the Year of Indigenous Languages, we are delighted to host Fay Muir as our first guest speaker at our new office in Abbotsford.

Fay is a Boon Wurrung elder of the Yalukut Weelum of the Boon Wurrung, Wamba Wamba and Wergiai clans, and senior linguist at the Victorian Aboriginal Corporation for Languages (VACL).

Fay specialises in the Boon Wurrung language revitalisation, recording language for future and present generations. She is a strong and passionate advocate for the importance of keeping culture alive through the use of language.

Fay has recently produced her first children's book, *Nanga*, an authoritative and concise collection of words and phrases related to Aboriginal and Torres Strait Islander people and issues.

Annual General Meeting Presentation

- 2018-19 Operational Report
- 2018-19 Financial Report
- Election of Board Members
- Membership Fees for 2020
- Special Resolutions

Event Details

Tuesday 26 November 2019

5:00 - 6:30pm

fka Children's Services
18 Harper St Abbotsford VIC 3067

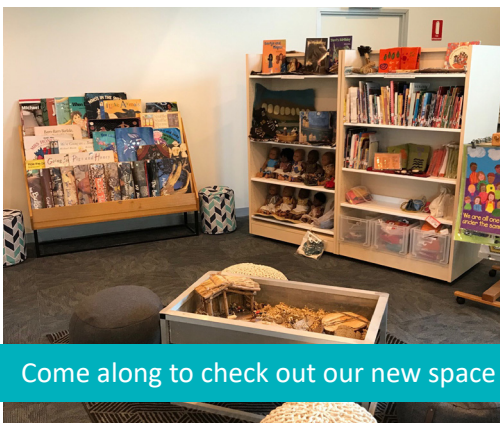
RSVP by 20 November 2019

E: fkacommunications@fka.org.au

P: 03 9428 4471

*fka*CS can be accessed by a short walk from Collingwood Train Station, and various bus routes along Hoddle St or Johnston St.

The Multicultural Resource Centre is located on the ground floor and can be accessed through the main door for people with wheelchairs or mobility aides.



Come along to check out our new space as well!



fkaCS Annual General Meeting Presentations

2018-19 Operational Report

Barbara Romeril and Melodie Davies will report on the year in review and plans for 2020.

2018-19 Financial Report

Julie Brooks will present the 2018-19 financial report.

Election of Board Members

Each year at the AGM a third of our Board positions become vacant. We also determine the size of the Board based on the rules of our association. *fka* Children's Services (*fkaCS*) Board can consist of a minimum of 4 and up to maximum of 12 Board Members.

If you are interested in being a Member of *fkaCS* Governing Board please complete the attached **Board of Management Nomination Form** and return it to the office by 26 November 2019.

If you would like to discuss the role of the Board or speak to a current Board Member about being on *fkaCS* Board please contact the office on 03 9428 4471 / fkacs@fka.org.au and we will arrange for one of the existing Board Members to contact you.

Membership Fees for 2020

Each year at the AGM we determine the membership fees for the coming year.

Special Resolutions

fka Children's Services (*fkaCS*) is required to give our members 21 days' notice of any Special Resolution that will be presented for your consideration at the Annual General Meeting.

This year *fkaCS* is proposing 2 (two) Special Resolutions to make some minor changes to our Association rules.

1. The first Special Resolution is in relation to postponing board meetings if a quorum is not present.

Clause 63.3 Quorum, currently states that:

If a quorum is not present within 30 minutes after the notified commencement of a Board meeting the meeting must be adjourned to a later date no later than 14 days after the adjournment and notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 59.

The Board of Management have resolved to amend Clause 63.3 to read:

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If a quorum is not present within 30 minutes after the notified commencement of a Board meeting, the meeting must be adjourned to a later date and notice of the time, date and place to which the meeting is adjourned must be given in accordance with rule 59.

This will allow Board Members to collectively determine a time and place for the replacement meeting in recognition of the work, life and travel commitments that Board members have.

2. The second Special Resolution is in relation to our financial year.

Clause 3 Financial Year currently states that:

The financial year of the Association is each period of 12 months ending on 30 June.

The Board of Management have resolved to amend Clause 3 Financial Year to read:

The financial year of the Association is each period of 12 months ending on 31 December.

Moving to a calendar financial year aligns our financial year with the activity and services that we provide to kindergartens across the school year. It will reduce the administrative burden that comes with acquitting funds mid project and allow us to more efficiently track our activity and financial accountability.

Voting on the Special Resolutions

A special resolution is passed if not less than three quarters of the members voting at a general meeting (whether in person or by proxy) vote in favour of the resolution.

If you are unable to attend the meeting and you would still like to vote on the Special Resolutions, you may:

- Appoint a proxy to vote on your behalf by completing the attached **Proxy Form** and either email it back to us at least 24 hours prior to the meeting, or your nominated Proxy can hand it to the President on the night.
- Vote electronically <https://www.surveymonkey.com/r/special-resolutions-fkaCSAGM2019>

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Board of Management Nomination Form

Elections to be held at the Annual General Meeting on Tuesday 26th November 2019

Name of Nominee: _____

I wish to nominate the above for a [_] year position on the Board of Management:

Member ID (9-digit pin): [_] [_] [_] [_] [_] [_] [_] [_] [_]

Signature of Proposer: _____

Date: ____ / ____ / ____

Signature of Seconder: _____

Date: ____ / ____ / ____

I accept nomination for the above office.

Signature of Nominee: _____

Date: ____ / ____ / ____

Please note: Proposers and Seconders and nominees must be current members of fka Children's Services Incorporated.

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Appointment of Proxy for Special Resolutions and Elections made at *fka* Children’s Services Inc. Annual General Meeting to be held Tuesday 26th November 2019

I, of
(Name) (Service)

a member of the *fka* Children's Services Incorporated, appoint
as our proxy to vote on our behalf at the Annual General Meeting, to be held on Tuesday 26th November 2019 or any adjournment of that meeting.

Dated this day of 2019

Signature:

PLEASE NOTE: If a duly appointed representative of the Service that holds membership of *fka*CS attends the meeting and votes on a resolution, this proxy shall be of no effect in respect of that resolution.

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